WHITMAN COLLEGE

Affinity Volunteer Job Description

Office of Alumni Relations

Affinity volunteers are essential to connecting their peers with one another and strengthening identity-based networks. These volunteers work to amplify the voices of their communities in Whitman spaces such as virtual events, Reunions, and Whitman-sponsored gatherings. Affinity volunteers act as liaisons between their peer network(s) and the Office of Alumni Relations to encourage representation in Whitman events, online and in-person professional networking opportunities, volunteerism and philanthropy.

CONNECT:

- Help recruit other alumni from their peer groups to support their shared identity network(s).
- Maintain a consistent presence in their shared identity spaces and foster alumni interaction with current students on networking platforms.
- Promote participation in regional or virtual events among their peer groups.
- Monitor Whitman identity-based virtual spaces with a commitment to maintaining an inclusive and welcoming environment for their peers. Volunteers alert Alumni Relations staff if conflict management support is needed.
- Increase the visibility of alumni from affinity networks by sharing professional, social and cultural achievements of their peers with the Alumni Relations Office or Whitman community.
- Advise the Alumni Relations Office on communications to their communities including social media posts, emails and direct mailing.
- Recommend programming and networking opportunities that reconnect their peers with the life of the College.
- Communicate regularly with the Alumni Relations staff regarding concerns or needs voiced by the members of their communities.
- Participate in regional or other identity-based networks, as applicable.

ATTEND:

- Attend online or in-person volunteer training opportunities when available.
- Organize and host gatherings for their affinity networks.
- Promote and attend regional and virtual Whitman events when possible.
- Promote and attend Whitman Reunions when able.
- Assist Whitman staff at regional or virtual events as needed.

Depending on interest and experience, volunteers can choose from macro* or micro** support opportunities.

*macro: network leadership, mentoring, ambassadors **micro: social media "influencers", professional networking, event support staff*