

# WHITMAN LEAF

## Leading Environmental Action Fund



The Whitman Leading Environmental Action Fund (LEAF) is a \$50,000 line of credit designated for campus improvements that significantly benefit Whitman's sustainability efforts by conserving resources and improving efficiency. All loans are expected to generate savings that result in a 100% payback within five to ten years. Approximately \$10,000 is available each year. The LEAF will be replenished through the savings accrued from the implementation of the project. Proposals will be reviewed by the LEAF Proposal Review Committee. In conjunction with the LEAF Committee the Treasurer's Office and the Campus Sustainability Coordinator manage the project review process and the fund.

### **Funding Evaluation Criteria**

Your application will be evaluated based on its contribution to each of the following goals of the Fund:

**Reduction of Ecological Footprint:** Submissions should propose methods to reduce the ecological footprint of our campus through projects that will either a) change campus physical operations b) promote sustainable behavior among the campus community and/or c) raise awareness about sustainability.

**Increased Student Involvement:** Projects demonstrate a clear initiative to engage students. Student involvement opportunities include, but are not limited to: volunteerism, planning and project management, skills training, research, or leadership roles.

**Education and Outreach:** Projects demonstrate a clear contribution to educating others about sustainability. Education and outreach opportunities include, but are not limited to: course integration, knowledge sharing, outreach events and programs, campaigning, project demonstrations, project/research presentations and posters and independent studies.

**Long Term Feasibility:** Projects will demonstrate a clear plan for the project term from start to finish and identify opportunities for sustained operation by working closely with members of facilities, administration and/or faculty. Proposals demonstrate an awareness of long term needs to ensure a sustained impact of this project on campus physical operations, or individual behavior.

**Scope of Impact at Whitman:** Projects demonstrate a broad impact by integrating sustainable practices with increased student involvement and education. Proposals will assess the number of students impacted by the project as well as summarize quantifiable economic and environmental benefits. Means of measuring impact of the project must be identified and included in the application.

**Financial Viability:** Given the nature of the Sustainability Revolving Loan Fund projects are expected to pay off monies awarded to a grantee. Within your project you should identify the projected repayment of your award. This may be done through cost avoidance (i.e. savings), or direct repayment.

Questions, Comments, Concerns please contact the Campus Sustainability Coordinator  
Brandon Bishop at [Bishopbj@whitman.edu](mailto:Bishopbj@whitman.edu) or 509-522-4439

1. **Project Title:**
2. **Application Date:**
3. **Applicant(s) name(s), organization/department affiliation, class standing, and contact information\*** *Student applications require a staff or faculty sponsor. List your sponsor's name and position here, if applicable.*
4. **Brief Project Description\***  
*Please briefly describe your project in 2-3 sentences.*
5. **Detailed Project Proposal Description \***  
*Please describe in detail the project you are proposing, and include a project implementation plan and timeline. Include all sources of funding.*
6. **Potential Project Case Studies** *(A case study is an example of another institutions success with your proposed projects. This may found in journals like the Sustainability: Journal of Record, through sources such as the Association for the Advancement of Higher Education, or through contact with peer institutions.)*

Institution	Project name	Start date	Current status and summary

7. **Description of Sustainability Benefits and Savings\***  
*Please describe the sustainability benefits and savings from the project and explain how those savings will repay the initial investment within five years. Include a financial spreadsheet in the text if possible. If not please attach a detailed financial spreadsheet in excel.*
8. **Describe how the proposal supports Whitman's Environmental Principles in 150 words or fewer.**
9. **Describe the educational enrichment to the Whitman community this proposal offers with regard to sustainability. Please limit to fewer than 150 words.**
10. **List identified stakeholders to this proposal. Who will be impacted by implementation and/or care for the project over time? Stakeholder signatures are required to move proposals forward.**

**11. Whitman College Business Office Forms**

*Please include appropriate business office forms for repayment of fund. Additionally make sure to have the department head signature from the budget where the money will be paid back. Email Walter Froese ([froesewr@whitman.edu](mailto:froesewr@whitman.edu)) to determine department.*

**12. Confirmation (with signature) from quoting contactor, or Physical Plant representative carrying out project. Please attach quotes**

Name \_\_\_\_\_ Position \_\_\_\_\_

Signature \_\_\_\_\_

**13. Confirmation that you have spoken and received approval (with signature) from any other affected departments.**

Name \_\_\_\_\_ Position \_\_\_\_\_

Signature \_\_\_\_\_

Name \_\_\_\_\_ Position \_\_\_\_\_

Signature \_\_\_\_\_

Name \_\_\_\_\_ Position \_\_\_\_\_

Signature \_\_\_\_\_

\*Please attach any supporting material to your application\*

If you have Questions, Comments, Concerns or wish to submit your application  
Please contact the Campus Sustainability Coordinator  
Brandon Bishop at [Bishopbj@whitman.edu](mailto:Bishopbj@whitman.edu) or 509-522-4439