Authorization to Apply Payroll to Student Account

I authorize Whitman College to apply _____ percent (100%, 80%, etc.) of my student work earnings to my main Student Account for the _____ school year. The deduction will end with the May payroll for the year. This will apply to all regular term earnings and break earnings. The remaining percentage, if any, will be automatically deposited into my personal checking or savings account.

I understand that this deposit to my Student Account will FIRST pay any amount-due on the account. Any remaining credit balance (or "overpayment") will be available to be refunded to me at my request to the Student Account Office. Cash refunds are limited to the actual credit balance (overpayment) on the Student Account.

_____   _____

Student Name (please print)   Student ID#

_____   _____

Student Signature   Date

Please return completed form to the Payroll Coordinator (Memorial 110 or StudentPayroll@Whitman.edu)

CANCELLATION:

Please cancel this deduction from my paycheck as of _____ 8th (End of Pay Period).   (**Month**)

_____

Printed Name   Signature   Date