

**Safety Committee Meeting
Whitman College
October 15, 2021, at 11:00 am**

Present: Elliot Broze, Steve Davis, Kendra Golden, John Hopkins (Chr), Kathleen Hutchison (Sec), Tony Ichsan, Jolene Rodriguez, Andrew Somoskey, Nikki Young

Absent: John Eckel, Bryan Lubbers, Telara McCullough, Fred Miller

Approval of Minutes

9/10/2021 meeting minutes approved. Posted on the Safety Committee webpage - <https://www.whitman.edu/environmental-health-and-safety/safety-committee>.

OLD BUSINESS

- Hall of Science' annual HVAC testing is pending repairs. John Hopkins will follow up with Fred Miller on status.
- The updated version of the Emergency Reference Card needs to be uploaded to the Environmental Health & Safety webpage. The Library needs to post the updated version. It was suggested that the Emergency Reference cards be posted next to building evacuation maps.

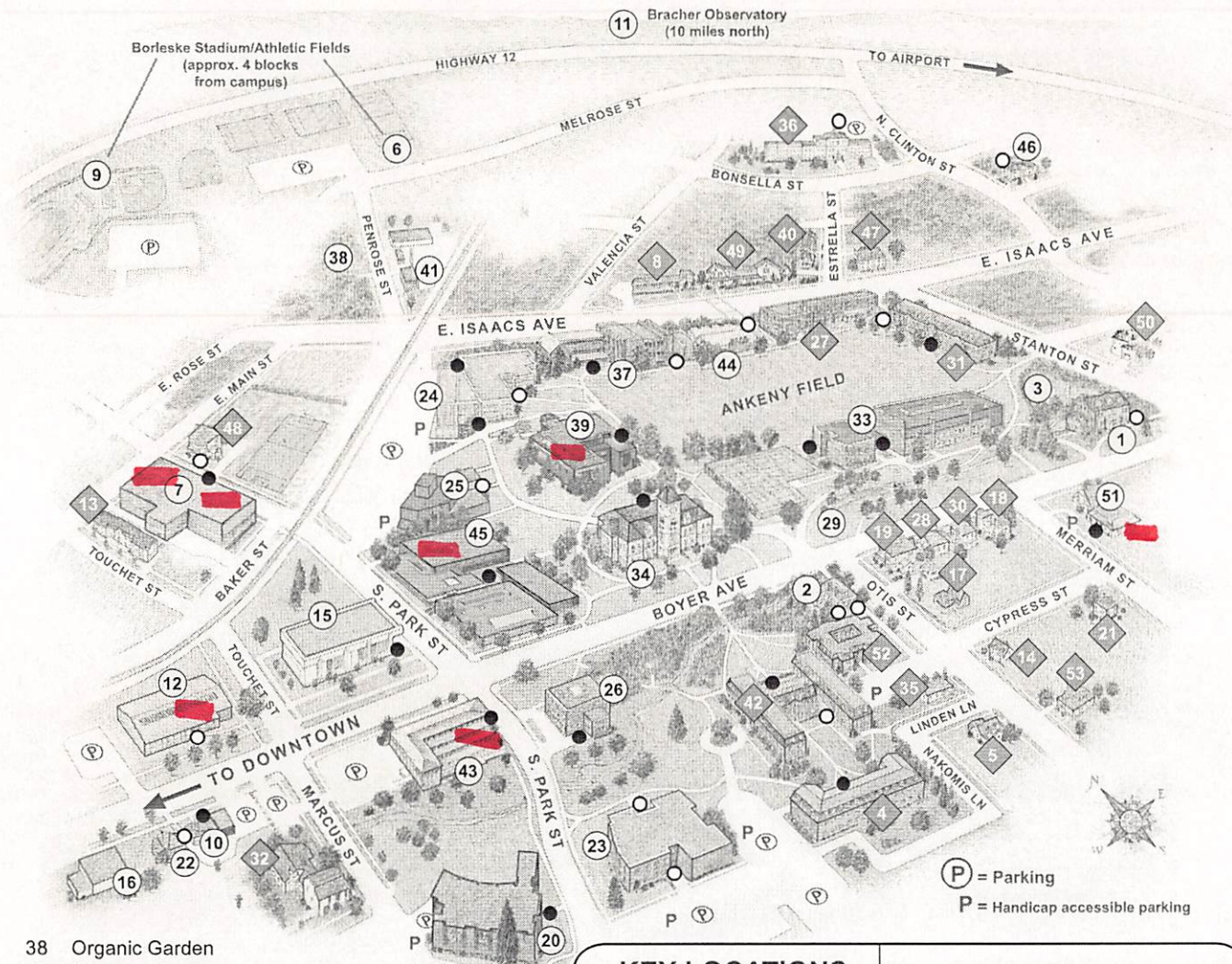
NEW BUSINESS

- Safety Concerns:
 - Steve Davis reports that the Handicap parking, adjacent to the Welty Health Center, needs to be repainted. John Hopkins asked Steve to submit a work order to Facilities, and reiterated that it is management's responsibility to make sure employees don't park in handicap zones which are ticketed by the city police.
- Review of college's *On the Job Accident Prevention Program, Appendix 4 – First Aid Plan* <https://www.whitman.edu/environmental-health-and-safety/safety-and-environmental-programs/on-the-job/accident-prevention-program/appendix-4-%E2%80%93-first-aid-plan>
Comments and observations:
 - The second paragraph states First Aid Kits are available at locations throughout campus. Several committee members mentioned that current building maps don't show location of AED and First-Aid kits. However, Jolene Rodriguez says the Welty Health Center has a campus map showing locations (attached) so that information can be added to building maps. Nikki is visiting offices around campus and plans to purchase First Aid decals to post for easy location of kits. Nikki has noticed that some kits are expired, and is actively working with building staff to get this remedied.
 - The third bullet point of appendix looks incomplete, "If medical assistance is required". Needs editing. Wording suggested: "If you choose to provide medical assistance ..." and finish sentence or update bullet points appropriately.
 - The appendix' bullet points need to be revised to clarify what each person is (the person that was hurt or the person administering first aid). Nikki will work with Fred to rewrite for clarity.
 - First Aid/CPR training is offered by the college but not regularly advertised. Nikki Young is the contact person who is currently working to be certified as First Aid trainer. Steve Davis is working with Nikki to get all Security staff CPR/First Aid/AED certified.
 - In addition to calling 911, college security and/or the Welty Health Center should be contacted.
- Nikki Young reports that one employee had a minor hand injury since our last meeting. The hand injury did not require medical attention.

Next meeting is scheduled Friday, November 19, at 11:00 am via Zoom.

WHITMAN COLLEGE

Campus Map



- 1 Admission (Penrose House)
- 2 Alumni Relations and Annual Giving (Baker Center)
- 3 Amphitheatre
- 4 Anderson Hall (residence hall)
- 5 Asian Studies House (interest house)
- 6 Athletic Complex (outdoor fields)
- 7 Baker Ferguson Fitness Center/Harvey Pool
- 8 Beta Theta Pi (fraternity house)
- 9 Borleske Stadium
- 10 Boyer House (Office of Communications)
- 11 Bracher Observatory (astronomy facility)
- 12 Bratton Tennis Center
- 13 College House (residence hall)
- 14 Community Service House (interest house)
- 15 Cordiner Hall (auditorium)
- 16 Dance Studio
- 17 Das Deutsche Haus (interest house)
- 18 Environmental House (interest house)
- 19 Fine Arts House (interest house)
- 20 Fouts Center for Visual Arts
- 21 Global Awareness House (interest house)
- 22 Glover Alston Center (intercultural resources and programs)
- 23 Hall of Music (includes Chism Recital Hall)
- 24 Hall of Science (includes Brattain Auditorium)
- 25 Harper Joy Theatre (includes Alexander and Freimann stages)
- 26 Hunter Conservatory (includes Kimball Theatre)
- 27 Jewett Hall (residence/dining hall)
- 28 La Casa Hispana (interest house)
- 29 Lakum Duckum
- 30 La Maison Française (interest house)
- 31 Lyman House (residence/dining hall)
- 32 Marcus House (residence hall)
- 33 Maxey Hall (social sciences)
- 34 Memorial Building (administration)
- 35 Multi-Ethnic Center for Cultural Awareness (MECCA/interest house)
- 36 North Hall (residence hall)
- 37 Olin Hall (humanities and mathematics, technology services)

- 38 Organic Garden
- 39 Penrose Library
- 40 Phi Delta Theta (fraternity house)
- 41 Physical Plant Services
- 42 Prentiss Hall (residence/dining hall)
- 43 Reid Campus Center (student services/café)
- 44 Sheehan Art Gallery
- 45 Sherwood Athletic Center (climbing wall)
- 46 Sherwood House (president's residence)
- 47 Sigma Chi (fraternity house)
- 48 Tamarac House (residence hall)
- 49 Tau Kappa Epsilon (fraternity house)
- 50 Tekisuijuku (interest house)
- 51 Welty Center (counseling and health services)
- 52 William O. Douglas Hall (residence hall)
- 53 Writing House (interest house)

KEY LOCATIONS

- 1 **Penrose House**
Admission Office
- 43 **Reid Campus Center**
Bookstore
Café
Career/Student Engagement Center
Community Service
Intercultural Center
Outdoor Program
Post Office
Student activities/organizations
Student employment
- 2 **Baker Center**
Alumni Office

- 34 **Memorial Building**
Academic Resources
Business Office
Dean of Students
Development
Financial Aid Services
Human Resources
Off-Campus Studies
President
Provost/Dean of the Faculty
Registrar
Residence Life and Housing
Security

- Student Residences**
- Accessible Entrances**
- With power-operated doors
 - Without power-operated doors

+ 2 AED's = Athletic trainers

AED (9 on Campus)