

**Safety Committee Meeting
Whitman College
October 27, 2023, at 11:00 am**

Present: Vicki Britt, John Cotts, John Eckel, Greg Powell, John Hopkins, Kathleen Hutchison, Tony Ichsán, Telara McCullough, Kat McWhorter, Glen Naumann, Jolene Rodriguez, Benjamin Selby

Absent: Helen Kim

Members:	Vicki Britt	Division III-Hall of Science
	John Cotts	Division I-Maxey Hall
	John Eckel	OP, Sherwood, BFFC, Summer Dance Lab
	John Hopkins	Facilities Operations
	Kathleen Hutchison	Penrose Library, Division II-Olin Hall & Hunter
	Tony Ichsán	Employer Representative
	Helen Kim	Faculty
	Telara McCullough	Employer Representative
	Kat McWhorter	Environmental Health & Safety Manager
	Glendon Naumann	Environmental Health & Safety Coordinator
	Gregory Powell	Memorial, Penrose House, Technology Services
	Jolene Rodriguez	Welty Center
	Benjamin Selby	HJT, Music, Sheehan Gallery, Visual Arts

Approval of Minutes: September 29 meeting minutes were approved with no corrections.

OLD BUSINESS

- Kat reports they are getting closer to a making decision on a Learning Management software.

NEW BUSINESS

- Thanks to Glen for installing a sign for the fire extinguisher in Library Café-41. The only standard for placement is that it must be installed within 75 feet from the next fire extinguisher.
- Kat and Glen can do Ergonomic assessments here on campus. Please contact Environmental Health & Safety Department if needed.
- Hazard Communication Program was reviewed: Kat was grateful for the feedback and welcomes emails anytime there is a question or concern. Kat will review all Safety and Environmental Program documents and procedures carefully over the next few months, and will give progress update at the next meeting. Tony is working with Kat on policies and requirements for specific areas on campus, as well as injury procedures, and many other programs.
- Fire extinguisher training on campus will take place this coming year. Kat is looking at different options to meet requirements.
- Kat shared accident report since last meeting:
 - Two chemical spill incidents in Science occurred, but thankfully no injuries. Procedures were reviewed and changes were identified to aid in prevention.
 - Student injury yesterday from an activity that is inherently dangerous. There is an ongoing safety review.
- Review next meeting: Chemical Hygiene and Blood Born Pathogens.

Next meeting is scheduled Friday, December 8, at 11:00 a.m. via Zoom.