

**Safety Committee Meeting  
Whitman College  
September 29, 2023, at 11:00 am**

**Present:** Vicki Britt, John Cotts, Helen Kim, Jolene Rodriguez, Benjamin Selby, John Eckel, Greg Powell, John Hopkins, Kathleen Hutchison, Tony Ichsan, Telara McCullough, Kat McWhorter, Glen Naumann

<b><u>Members:</u></b>	Vicki Britt	Division III-Hall of Science
	John Cotts	Division I-Maxey Hall
	John Eckel	OP, Sherwood, BFFC, Summer Dance Lab
	John Hopkins	Facilities Operations
	Kathleen Hutchison	Penrose Library, Division II-Olin Hall & Hunter
	Tony Ichsan	Employer Representative
	Helen Kim	Faculty
	Telara McCullough	Employer Representative
	Kat McWhorter	Environmental Health & Safety Manager
	Glendon Naumann	Environmental Health & Safety Coordinator
	Gregory Powell	Memorial, Penrose House, Technology Services
	Jolene Rodriguez	Welty Center
	Benjamin Selby	HJT, Music, Sheehan Gallery, Visual Arts

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**Approval of Minutes:** 7/13/2023 meeting minutes were approved with no corrections.

**OLD BUSINESS**

- Tony Ichsan reports that equipment adjustments in Science 258 classroom are working well and will be monitored to ensure user safety.
- Learning Management Software – Kat has viewed demos and is consulting with HR and Campus Sustainability staff.

**NEW BUSINESS**

- Kat reports one injury on campus since last meeting. An employee broke their finger while setting up bleachers. This was due to equipment function and recommendations were made to fix the problem.
- John Hopkins asked members to review the asbestos section in Appendix-1 Hazard communications for discussion at the next Safety meeting.
- Kat reports that the Safety dept has implemented training programs for campus facilities staff, submitted draft of procedures for air quality due to wild fire smoke which is happening more each year, and is currently updating the severe weather policy.

**Next meeting** is scheduled Friday, October 27, at 11:00 am via Zoom.