

Safety Committee Minutes

March 27 2018

In Attendance: Kendra Golden, Dennis Hopwood, Fred Miller, John Hopkins, Kathy Rogers, Bryan Lubbers, Matt Stroe, Sarah Gardner, Kathleen Hutchison, Paul Dodez, John Eckel

Absent: Bridget Cummins

New Business: The committee started reviewing the Accident Prevention Plan. Safety committee members' appendix has not been updated. Minutes have not been posted for a few years. The committee has decided to make sure the minutes been written up and sent out to all the committee members 2-3 days after a meeting and then they may be sent to ("webteam"@whitman.edu) to be posted on the safety committee web page

Elections, Fred to put out to the campus community about serving on the committee in April. He will use staff and faculty list serves, the fountain as ways to get the word out and get nominations for the positions. At the next meeting in May, the committee will elect the next chair and secretary.

We talked about the plan and only found minor fixes to the base plan. Appendix 1- I gave Fred a copy of what I noticed what needed fixed or work to be done. There were a lot of the links that did not work and links to LNI that went to the wrong address.

Appendix 2- Fred said this appendix will be going through a major renovation. The college has hired a consultant to walk the campus, talk to different departments and come up with ways to be better at our emergency preparedness. A draft report will be available in April/May. Fred is hoping to be completely finished by the fall of 2018.

Appendix 3- Fire Prevention, one of the bullets calls for all employees shall at least annually familiarize themselves with a fire extinguisher. Then in the next sentence you are to call EHS for training if you want it. We have them in each building by code. There seems to be a couple groups that seem to need this sort of training, Science, Physical Plant, CVA/HJT. Others such as administration, staff and faculty are just told to run out of the building when the fire alarm is pulled. The college does not train people to be on a fire brigade. The fire department is only 3-5 minutes away from any fire. We need to come to a final understanding of what the rules are and then put it in print. If the college does not want to follow the rules, we need it in the plan showing that.

We need to update the Safety committee Representatives page.

Next Meeting: May 8th 2018 – @WCTS