

**Safety Committee Meeting  
Whitman College  
June 9, 2020 at 1:00 pm**

**Present:** Elliot Broze, Paul Dodez, John Eckel, Kendra Golden, John Hopkins (Chair), Tony Ichsan, Bryan Lubbers, Kathleen Hutchison (Secretary), Telara McCullough, Fred Miller

**Absent:** Kathy Rogers, Dan Schindler, Marvin Viney

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**Approval of Minutes**

5/7/2020 meeting minutes approved. Posted on the Safety Committee webpage - <https://www.whitman.edu/environmental-health-and-safety/safety-committee>.

**OLD BUSINESS**

John requested an update on plans for how the Safety Committee members can be of assistance as the college moves towards reopening. Telara shared that the EOC subcommittee is meeting daily to draft an extensive return-to-work plan for the college. The preliminary draft includes identifying a Site Supervisor(s) for each building per the Phase-2 guidelines. The role for Site Supervisor is extensive and would require training, resources, and a person who can be on site when people are in their building. Each would partner with the building captains/monitors and the Safety Committee members to provide the expanse of resources needed for community wellness. There is a checklist for reopening each building, and a daily health checklist to ensure that all guidelines are met.

Currently Fred Miller, John Hopkins, and Randy Coleman are touring each building to complete site surveys per guidelines. These tours are scheduled with building directors/representatives to review and discuss entrances/exits, doors, hallways, rooms, office spaces, kitchen spaces, elevators, garbage cans, sanitizing stations, signage, and other considerations specific to each building.

In Marvin's absence, Fred explained that Building Captains have been established for two campus buildings (Memorial & Tech Services) prior to the Covid-19, but no progress has been made on that project since March.

**NEW BUSINESS**

Reminder that face masks are mandatory for employees returning to work on campus. This is a state law by the Governor. If employees can effectively work remotely, then they should do so.

In Kathy's absence, Fred Miller reported there were no accidents/injuries since last meeting.

**NEXT MEETING** scheduled Tuesday, August 4, at 1:00 pm.