

Whitman College Safety Committee

Minutes of Meeting – March 19, 2013

Present:

John Hopkins – Chair, Physical Plant Rep

Lynn Woolson – Secretary, Art Rep

Kathy Rogers – Advisor

John O’Neil- Employer Rep

Bridget Cummins – Health Center

Dona LaFran – Library

Lisa Perfetti – Faculty Rep

Marge Jessee – RCC Rep

Bryan Lubbers – Div1/Tech Rep

Martha Holt – Div111 Rep

Craig Mckinnon – Memorial Rep

Dennis Hopwood – Employer Rep

Absent:

John Eckel, OP/Sherwood Rep

John Hopkins called the meeting to order.

The minutes of the January 2013 meeting were approved.

Old Business:

Bon Appetit open flame policy. John O’Neil drafted policy recommendations. Suggested included making the policy campus wide, also suggested policy be discussed with Bon Appetit, before finalized. Bryan Lubbers will work with John O’Neil to simplify policy. The policy would be no flame left unattended and include the fire marshal recommendations.

Gas Leak emergency number will be added to the Emergency Procedure Handbook, Kathy Rogers will have a sticker made to add the emergency number.

Kathy Rogers will update names on the Safety Committee Charter. There will be on going inspections, that safety committee members will be invited to attend.

Discussion on the Accident Prevention Program, rule requiring supervisor safety inspection of the space, every day. It was explained this can be delegatated but should be carried out each working day.

Technical Safety Group has met once. Group has worked on Hearing Conservation Program, Hazard Training. Chemistry completed a Job Hazard Analysis, will continue to look at training and provide regulatory training that is needed.

Pool Lift - no answers yet.

Web page has been updated.

New Business:

Tent stakes/ spikes: You can dig up to 12" without a locator, locating is free and is for peoples safety. New rules are being looked at for the campus that includes using bollards instead of stakes.

Summer Construction: There will be a lot going on in construction; especially Memorial, entire building will be affected.

Issue with bus parking in Harper Joy Theater, not safe pulling out of that parking lot.

Emergency lights for Olin and Reid have not been addressed John Hopkins will speak to Randy Coleman about this.

Lighting in crosswalk on Isaacs an issue. Several complaints from parents, faculty and staff. City controlled issue John O'Neil will share his email communications and ask School officials to write a letter to the city managers to address this problem.

Safety committee was given a work alone document to review for next meeting.

The next meeting date was set for June 3, 2013.

Respectfully Submitted

Lynn Woolson