

Name: \_\_\_\_\_ WhitID \_\_\_\_\_ Anticipated Grad Date (Mo/Yr): \_\_\_\_\_  
 Activity \_\_\_\_\_ Faculty \_\_\_\_\_ Location: \_\_\_\_\_  
 Dates: \_\_\_\_\_ sponsor \_\_\_\_\_

<b>M E E T I N G</b>	<p><b>If applying for funding to present at a conference, please attach confirmation of acceptance and a supporting email/letter from a faculty sponsor.</b></p> <p>Conference/Meeting name: _____</p> <p>Title of work to be presented: _____</p> <p>Additional information: _____</p>
<b>R E S E A R C H</b>	<p><b>If applying for funding for thesis travel, please provide a letter/email of support from your faculty advisor.</b></p> <p>Project name: _____</p> <p>Additional information: _____</p>

Does this include international travel? Yes  No   
 If yes, see: <http://www.whitman.edu/content/ocs/>

Does this research include human subjects? Yes  No   
 If yes, please provide IRB# \_\_\_\_\_ see: <http://www.whitman.edu/irb>. All research conducted by Whitman College faculty or students involving human participants, regardless of the funding source, must be submitted to the Institutional Review Board (IRB) for review.

**Do you have other funding for this work?** Yes  No

*If yes, please explain:*

**Itemized Anticipated Expenses**

Airfare: \$ _____ (be sure to include taxes/fees)	*Registration: \$ _____ (Meals included: Yes/No)
Lodging: \$ _____ (include taxes/fees):	*Membership dues: \$ _____
Ground transportation: \$ _____	**Meals: \$ _____
Other: \$ _____	<b>• Total Estimated Costs: \$ _____</b>

• Maximum funding: Conference Travel \$1,400 or Thesis Travel \$500.  
 Total per student per year is \$1400.

*\* Registration Fees/Membership Dues/Early Registration discounts –you are expected to plan for the least cost option.  
 \*\* Meals reimbursable only with ITEMIZED receipts. Maximum of \$50/day, alcohol is not reimbursable, nor beverages/snacks except with/as meal.*

Submit this completed form to the Office of the Provost and Dean of the Faculty, c/o  
 Laurie Doohan, (doohanlk@whitman.edu) as an e-mail attachment.