# Pay-per-credit Application

*To be submitted to the Registrar's Office prior to the 10th day of the semester by any graduating senior needing four (4) credits or less to graduate. Students may not be concurrently enrolled at another college to meet credit requirements.*

## Student Information

Name: _____ WID: _____

Major: _____ Advisor(s): _____

Student signature: _____ Date: _____

## Course Information

I wish to take the following course(s) on a pay per credit basis for the ☐ Fall ☐ Spring (check one) semester of 20_____ for a total of _____ credits.

| Department | Course # | Section | Credits | Title | Instructor |
|---|---|---|---|---|---|
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## Conditions

*By submitting this form, you indicate you understand the following:*

1.  All requests for this status must be submitted to the Registrar's Office by the last day to add classes each semester.

2.  You have enough credits and appropriate classes to graduate (including the class or classes listed above and enough institutional credits.

3.  That financial aid, merit scholarships and representing the college or other instances where you need to be considered "full time" could be affected if you are granted pay-by-credit status.

4.  If you add classes after the "last day to add classes," you will be charged full tuition if you will then be enrolled in more than eight credits.  If you add classes and stay at eight or fewer credits, you will pay-by-credit for the additional credits.

5.  You may not be concurrently enrolled at another college in order to meet the credit requirements for the pay-by-credit status.

6.  Students approved for pay-by-credit who wish to audit an additional course will also be charged the auditing fee.

## Registrar's Office Approval

The Registrar's Office has reviewed and deemed the student eligible for pay per credit.  YES ☐      NO ☐

Google Drive ☐        Colleague ☐