Petition to the Board of Review

To be filed with the Registrar's Office

STUDENT SECTION

Name: _____ WID: _____

Advisor: _____ Class: ☐ FY ☐ SO ☐ JR ☐ SR

Student Signature: _____ Date: _____

(**required**)

Subject of Petition

☐ Late Add – list course # and credits: _____

Student- Indicate how missed work will be made up: _____

_____

Instructor's signature: _____

(**required**)

☐ Late Drop (without record) – list course #: _____

☐ Late Withdrawal (with grade of "W") – list course #: _____

☐ Changes to Major/Minor requirements,
Department Chair signature required: _____

☐ Final Exam Schedule, Instructor signature: _____

(**required**)

☐ Commencement

☐ Other: _____

Current Schedule

Required for all petitions

Course (e.g., ENGL-110 A)	Credits
Total Credits:	

Reason for Petition (attach extra pages if necessary)

_____

_____

_____

_____

_____

ADVISOR SECTION - Required

Every petition must bear the signature of the student's advisor indicating the petition is submitted with the advisor's knowledge. Complete statements from advisors concerning the merits of a petition may be made in a separate note or email to the Registrar.

Check one below:

☐ Petition recommended for approval

☐ Petition recommended for disapproval

☐ No recommendation concerning petition

Advisor Signature: _____

(required)

BOARD OF REVIEW SECTION

Date, Action, & Any Remarks:

_____

BOR Chair Signature